



# CMSD Totally Free Matinee Program Application

The Cleveland Play House offers Totally Free Matinees to select schools in the Cleveland Metropolitan School District. Schools may choose from the Theatre or Classroom Matinee options.

The Theatre Matinee program (grades 6-12) includes tickets to a performance, a talk back with the actors, funds for transportation to and from the performance, student guides, in-theatre educational workshops and a special preview performance and a professional development workshop for participating teachers and principals.

The Classroom Matinee program (grades K-5) includes a performance in your school's auditorium and a workshop for each classroom that attends (up to 4 classrooms of 25 students) complete with take-home information and activities for students.

Acceptance into this program is by application only. Schools may only submit one application. Applications are accepted on a rolling basis but funds are limited. Schools are encouraged to apply early in the school year. In addition to the completed application, a commitment to the program by both the teachers and principal is of the utmost importance to making this program successful for both CMSD and its students.

## HOW TO APPLY

To apply for a CMSD Totally Free Matinee Program, applicants must submit all the following materials. Incomplete applications will not be considered.

1. **Application Form:** Please complete all the information requested in the form. Be sure to mark your matinee preferences.
2. **Application Questions:** Please submit a short essay that answers the following questions (essays shouldn't exceed two typed pages):
  - a) Please describe why your school is interested in participating in the CPH Totally Free Field Trip program and how your school would benefit from this program.
  - b) Does your school participate or plan to participate in educational programs with other theaters, arts organizations, or community organizations? If so, please tell us how long you have been involved and describe how this relationship benefits your students.
  - c) How do you plan to integrate CPH productions and support materials into your course work?
3. **Signature of Commitment:** Please make sure you have all relevant signatures and have completed the checklist.

## CHECKLIST

Please make sure you have the included the following items in your application

- Application Form    Application Questions    Signature of Commitment

## SCHOOL INFORMATION

Contact Teacher Name \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Grade(s) \_\_\_\_\_ Subjects Taught \_\_\_\_\_

Name of School \_\_\_\_\_

School Address \_\_\_\_\_

School Phone \_\_\_\_\_ District \_\_\_\_\_

Principal \_\_\_\_\_ Email Address \_\_\_\_\_

## THEATRE MATINEE SELECTION (GRADES 6-12)

Student Grade Level \_\_\_\_\_  
Predicted number of Students \_\_\_\_\_  
Predicted number of Teachers \_\_\_\_\_  
Total Number of Attendees\* \_\_\_\_\_

\*TFMT ticket requests can only be honored up to 100 tickets.  
If your school would like more than 100 tickets there will be a charge.

## CLASSROOM MATINEE SELECTION (GRADES K-5)

Student Grade Level \_\_\_\_\_  
Predicted number of Students \_\_\_\_\_  
Predicted number of Teachers \_\_\_\_\_  
Total Number of Attendees \_\_\_\_\_

### For Theatre Matinee Selection, only select your top three choices from the matinee list below.

Indicate your order of choice numerically by using 1 for your first choice, 2 for you second, & 3 for your third.

\*Please note the grade indicators next to each show so you pick titles that are grade appropriate.

_____ <b>GALILEO</b> (Grades 6-12) Sept 23 & Oct 5, 2011	_____ <b>THE GAME'S AFOOT</b> (Grades 9-12) Dec 2 & Dec 14, 2011	_____ <b>RADIO GOLF</b> (Grades 9-12) Feb 17 & Feb 29, 2012
_____ <b>DADDY LONG LEGS</b> (Grades 6-12) Oct 28 & Nov 9, 2011	_____ <b>TEN CHIMNEYS</b> (Grades 9-12) Jan 20 & Feb 1, 2012	_____ <b>RED</b> (Grades 9-12) Mar 23 & Apr 4, 2012

## APPLICATION QUESTIONS

Please write a short essay that answers the following questions:

1. Please describe why your school is interested in participating in the CPH Totally Free Matinee program and how your school would benefit from this program.

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2. Does your school participate or plan to participate in educational programs with other theaters, arts organizations, or community organizations? If so, please tell us how long you have been involved and describe how this relationship benefits your students.

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3. How do you plan to integrate the matinee experience into your course work?

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## SIGNATURES OF COMMITMENT

We, the undersigned, have read the terms outlined in the Cleveland Play House Totally Free Matinee Program and have completed this application to the best of our knowledge with factual information. If our school is granted a Totally Free Matinee, we understand that we will be required to do the following:

### GRADES K-5

- Communicate with the Education Associate in a timely manner about scheduling
- Coordinate on-site arrival and performance space for Teaching Artists
- Complete surveys of the matinee experience via email

### GRADES 6-12

- Communicate with the Education Associate in a timely manner about seating reservations
- Coordinate transportation for the matinee performance
- Allow for sufficient time for students to attend the show and return to school in accordance with the school needs
- Complete surveys of the matinee experience via email

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Contact Teacher's Name <i>(please print)</i>	Contact Teacher's Signature	Date
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Additional Teacher (1) Name <i>(please print)</i>	Additional Teacher (1) Signature	Date
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Additional Teacher (2) Name <i>(please print)</i>	Additional Teacher (2) Signature	Date
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Principal's Name <i>(please print)</i>	Principal Signature	Date
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\* Packets will not be considered complete if any signatures are omitted.

Return your completed application via fax: **216.795.7007**

or via email: **studentoutreach@clevelandplayhouse.com**

For more information, please call the Education Associate at **216.795.7000 x149**

Applications will be considered upon a first come first served basis; to insure consideration please make sure the application is complete and returned at least six weeks prior to the desired production.